SASEC Customs Data Exchange Workshop
7-8 April 2016
New Delhi, India

PROVISIONAL AGENDA

Objectives:	1. Consider the impact of electronic exchange of data on the functioning of SASEC Customs administrations including potential benefits 2. Assess ICT hard and soft infrastructure including transmission capacity, software, hardware and interoperability of IT solutions 3. Assess the most appropriate model for the data exchange including the use of the WCO Data Model 4. Analyze the experiences of other countries that have successfully undertaken electronic exchange of data 5. Evaluate the means and manner of resolution of the issues to enable successful Customs to Customs (C2C) electronic exchange of data 6. Discuss and document knowledge gaps and capacity building needs 7. Determine the subregional institutional mechanisms to enable data exchange including IT architecture, legal and administrative issues.
Expected Outcomes:	1. Thorough understanding of the critical issues to be resolved for operationalizing C2C electronic data exchange in SASEC; 2. Develop a model for conducting a pilot project on the regional electronic exchange of data along with an implementation plan including the processes (import, transit, etc.) to be covered, the manner of use of the exchanged information to benefit Customs and Trade, benchmarking indicators, and criteria for determining success of the pilot; and 3. Prepare a roadmap for executing the pilot. The implementation plan and the road map to achieve the plan shall form the basis of an agreed report to the 5th meeting of the SASEC Customs Subgroup in May 2016 concerning the feasibility of a regional Customs data exchange project and its various challenges.
7 April	DAY 1
0845 –0900	**Registration**
0900 – 0945	**Introductory Session** *A brief welcome and presentation on the objectives, structure, and the intended outcomes of this workshop.* *Country delegations will provide brief opening remarks.*

	Session 1: Introduction
0945 – 1030	*The presentation will cover subject background including the SASEC Customs Subcommittee item on the "Implementation of the WCO Data Model for Declarations Targeting Electronic Exchange of Data in SASEC Countries." It shall include a brief mention of the ADB questionnaire and associated interim report.* *Open discussion to follow.*
1030 – 1045	*Coffee/tea break*
	Session 2: Draft Report and Questionnaire
1045 – 1215	*The expert will build upon the brief introduction to the two main background documents in the previous session and run participants through the key aspects, in particular:* • *The Policy, Technical, Legal and Capacity Building categories* • *Summary results from the questionnaire in each core category* • *Brief introduction to the WCO's Globally Networked Customs (GNC)* • *Proof-of-Concept (International experiences and the implications for SASEC Customs administrations)* *At the end of this session, participants are expected to have a good understanding of the theory underlying C2C exchanges and what has been done globally in recent years.*
1215 – 1330	*Lunch break*
	Session 3: Globally Networked Customs
1330 – 1500	*The expert will cover the background to GNC, its reliance upon the use of protocols, standards and guidelines; and how it interfaces with other WCO instruments such as the Revised Kyoto Convention, SAFE Framework, WCO Data Model, UCR and Model Bilateral Agreement.* *At the end of this session, participants are expected to understand the logical basis of GNC and how its principles might be applied to SASEC C2C exchanges.*
1500 –1515	*Coffee/tea break*
	Session 4: International Best Practice
1515 – 1600	• The expert will explain some international examples
1600 – 1700	• An international expert will describe a national example
1700 – 1745	• A group discussion covering the regional implications

8 April	DAY 2
	Session 5: Recap of Day 1
0900 – 0930	*The participants will discuss the key messages and themes from Day 1.*
	Session 6: Project Challenges
0930 –1100	*The expert will lead a SWOT (Strengths, Weaknesses, Opportunities and Threats) Analysis where all participants shall be part of a wide and open discussion of what are the likely key challenges a SASEC C2C data exchange would face.* *The outcome of this discussion will be a useful matrix of relevant issues agreed by all participants that should be a core input to any draft project charter or other initiating documentation.*
1100 – 1115	*Coffee/tea break*
	Session 7: Draft Project Terms of Reference
1115 – 1300	*The expert will lead group discussion based upon the interim report, results of the questionnaire, GNC documentation, international experience and the SWOT analysis in order to come up with agreed possible draft project terms of reference for a SASEC proof-of-concept pilot project.* *The outcome of this session is the core product of the workshop. It would include at least the following:* • *SASEC countries to be part of the pilot* • *Type of exchange* • *Legal basis* • *Subregional institutional basis for a project* • *Customs procedures in scope (e.g., export goods declaration)* • *Data set/data clusters and data standard (e.g., WCO Data Model)* • *Messaging* • *ICT hard and soft requirements* • *Basic business rules (e.g., pull/push)* • *Appropriate level architecture* • *High level description of costs* • *Estimated benefits* • *Timelines for commencing the pilot and the interim steps* • *Notional capacity building requirements*
1300 – 1400	*Lunch break*
	Session 8: The Next Steps
1400 – 1530	a) ***Group discussion concerning feasibility**. Tthe outcome of this subsession is to reflect the views of all participants with respect to the feasibility of proceeding with the concept towards a proof-of-concept project within SASEC.*
1530 – 1545	*Coffee/tea break*

1545 – 1630	*b)* ***Discussion led by the expert regarding the outline of the report to the 5th SASEC Customs subgroup meeting.*** *The outcome will be a series of key issues that will form the basis of a report that will be circulated to all participants as soon as possible after this workshop and well in advance of the 5th SASEC Customs Subgroup meeting. It will then form an important part of the discussion at that subgroup meeting.*
1630 **–** 1700	**Closing Remarks**